



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of  
Health and Social Services

CERTIFICATE OF NEED PROGRAM

3601 C Street, Suite 978  
Anchorage, Alaska 99503-5923

September 6, 2018

Via email & US Mail

Mr. Dave Wallace, CEO  
Mr. Jared Kosin, Director of Business Development  
Mat-Su Regional Medical Center  
2500 S. Woodworth Loop, P.O. Box 1687  
Palmer, Alaska 99645

RE: Mat-Su Regional Medical Center - Certificate of Need Application for Expansion of Medical Surgical Services

Dear Mr. Wallace,

The Certificate of Need ("CON") Program's review of the above referenced application for completeness is finished. The review for completeness is the first step in the department's review of a CON application. An initial, cursory review of an application is conducted to ensure the department has all the necessary and required information to conduct its analysis; the next step in the review process.

In this case, the department requires additional information before it can declare the application complete. Please provide the following:

- A revised equipment list (pages 14-17 of your application, page 9 of the CON Application packet) to reflect equipment for the proposed 35 bed expansion. The equipment list submitted appears to support a 52 bed expansion and does not include the required information. The list should include make, model and cost for each piece of equipment to be purchased.
- The required certified estimates for major movable equipment that support the cost identified in Section VIII.B. Financial Data – Construction Data, Item 2e (page 74 of your application, page 20 of the CON Application packet). Please note the asterisks at the bottom of the page that state *...\*\*Items must be certified estimates from an architect or other professional. Major medical equipment may be documented by bid quotes from suppliers. Note, major movable equipment includes furnishings.*
- A revised and updated Schedule VII. Depreciation Schedule (page 82 of your application, page 21 of the CON Application packet). Please note the application packet directions at the bottom of page 21, which state *...[I]ndicate on the depreciation schedule or separately which major moveable equipment is being purchased for the project (see Section VIII.B Item 2e). Also on a separate page, include a list of all equipment to be purchased through this project and the costs.*

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Per 7 AAC 07.050 (c), the required documents must be submitted no later than 60 days from receipt of this letter.

Please do not hesitate to contact me if you have any questions.

Regards,

*Alexandria Hicks*

Alexandria Hicks, CON Program Coordinator

Cc: Donna Steward, Executive Director, ORR  
Christine Goetz, Accounting Supervisor, ORR