

PIONEER HOMES WAITLIST



The Pioneer Homes system is licensed for 508 beds in 6 Pioneer Homes through out Alaska. Alaska residents 65 and older may apply to reside at any one of 6 Pioneer Homes around the state. The Alaska Legislature established in regulation (7 AAC 74.060) a waitlist methodology to fairly manage requests to enter a Pioneer Home for when applications to reside in a Pioneer Homes exceed the capacity of a Home.

Individuals apply for admission to an Alaska Pioneer Home or the Alaska Veterans and Pioneer Home by completing and submitting an application. An individual who is a resident of the state and has attained 65 years of age may submit an application. The date and time of the application's submission determines the order of admission into the Pioneer Home system. An applicant chooses to move onto the "active branch" of the wait list when they are willing and ready to move into a Pioneer Home within 30 days of an offer. Invitations to enter a Pioneer Home are only offered to those on the active branch of the wait list.

Under the state rules the Pioneer Homes Central Office maintains two waitlists: 1) known as the Inactive Waitlist, comprised of all applicants who desire to enter the Pioneer Homes of their choice at some future undetermined time and, 2) known as the Active Waitlist, comprised of all applicants who desire to enter the Pioneer Homes of their choice within 30 days after an admission invitation is received. Placement on both the Active and Inactive Waitlist require annual verification of continued eligibility for admission under 7 AAC 74.015.

Applicants are matched to the Home, level of service and available bed in chronological order in which their application was received. The applicant is admitted if the level of service the applicant requires matches the level of service of the available bed and Home.

When applying, applicants may choose either the Active or Inactive Wait List.

Guidelines for the Active Waitlist:

- An applicant choosing the Active Waitlist is someone who is prepared to enter the Home of choice within thirty (30) days after an admission invitation is received.
- Upon receipt of an application, an eligible applicant will be placed on the Active Waitlist in chronological order by the date that the application was received.
- Applicants choosing the Active Waitlist, when an invitation is offered, will be required to submit, in addition to the application, a recent medical history and physical (History & Physical Examination Report) provided by a qualified medical practitioner and a statement certifying the applicant's need for services (Certificate of Need).
([Forms link](#))
- Applicants on the Active Waitlist are selected based on the services available to match their needs.
- An applicant who is on the Active Waitlist is required to annual verify, using the Eligibility Verification Form, for continued eligibility for admission (7 AAC 74.015).

Guidelines for the Inactive Waitlist:

- An applicant choosing the Inactive Waitlist is someone who does not wish to be considered for immediate entry to a Pioneer Home.
- Upon receipt of an application, an eligible applicant will be placed on the Inactive Waitlist in chronological order by date that the application was received.
- An applicant who is on the Inactive Waitlist is required to annual verify, using the Eligibility Verification Form, for continued eligibility for admission (7 AAC 74.015).

Transferring from the Inactive to the Active List

- Upon written request from the applicant or the applicant's representative the applicant's name will be transferred from the Inactive to the Active Waitlist in the chronological order in which the original application was received.
- The applicant's original date of application will always be maintained. For example, if your application was received on May 5, 1997, that date will always be the date of your application, without regard to which list you request or how many times you move from one list to the other.
- If an applicant is offered an invitation to live in a Pioneer Home in which the applicant has indicated on their application as a home of first choice and refuses the offer or does not enter the home within 30 days after the date of the offer the applicant's name will be transferred from the Active to the Inactive Waitlist and;
- When an applicant transfers from the Active to the Inactive Waitlist, they must remain on the Inactive Waitlist a minimum of 90 days before applying for a transfer back to the Active Waitlist.

Transferring from the Active to the Inactive Waitlist

- An applicant may transfer from the Active to the Inactive Waitlist at any time by simply requesting, in writing, his/her desire to move from one wait list to the other.
- The applicant's name will be merged into the requested list in the chronological order of the original application date.

An applicant's waiting list status will change from the Active Waitlist to Inactive Waitlist if:

- If the applicant does not respond to a request for a History and Physical Examination Report and Certificate of Need within 60 calendar days from the date of the mail request.
- The applicant is offered placement in a Pioneer Home in which the applicant has expressed interest, but refuses the offer in writing or

does not enter the home within 30 days after the date of the offer (7 AAC 74.060(f)(6)).