

Training Sessions for the Home and Community-Based Services Cost Survey

The Alaska Department of Health and Social Services is conducting a cost survey of home and community-based providers. The survey will provide the Department with information regarding the cost incurred to provide services to Medicaid recipients.

The Department has retained Myers and Stauffer LC to perform the cost survey. Myers and Stauffer will be conducting training sessions to prepare providers to complete the cost survey tool. The sessions will be held via teleconference and Microsoft Live Meeting ¹. During these sessions, providers will hear more about the survey process, see a demonstration of the survey tool and will have a chance to ask

questions. The training sessions will last approximately one hour.

All home and community-based providers are invited to attend one of these training sessions. To participate, you must contact Myers and Stauffer to register by August 15. You will be provided with a phone number for the training session and information to access the Microsoft Live Meeting.

To register for training or for other questions, please contact:

Becky Martin, Myers and Stauffer LC
Phone: 1-800-255-2309
E-mail: ak_cost@mslc.com

Schedule of Training Sessions

Provider Type ²	Date	Time
Assisted Living Homes and Care Coordinators	August 19, 2008	11:00 am
Developmental Disabilities Services	August 19, 2008	2:00 pm
Senior Services and Personal Care Agencies	August 20, 2008	11:00 am
Assisted Living Homes and Care Coordinators	August 20, 2008	2:00 pm
Additional Session for any Provider Type	August 28, 2008	11:00 am

¹ Use of Microsoft Live Meeting requires broadband Internet access. Applicable software must be downloaded prior to the training session. If access to the Microsoft Live Meeting portion of the training session is not possible, you can still participate in the audio portion of the training session and follow along with a copy of the cost survey tool.

² If you cannot participate in the session designated for your provider type, please plan to participate in another session that fits your schedule. If your facility includes multiple provider types, there is no need to participate in more than one training session.