

## Faith-Based and Community Initiatives Advisory Council

### Meeting Minutes

June 10, 2005

#### I. Call to order

Scott Merriner welcomed members and called to order the first meeting of the **Faith-Based and Community Initiatives Advisory Council** (herein referred to as FBCI AC) at **9:00am** on **June 10, 2005** in the **Atwood Building-Anchorage**.

#### II. Introductions

Scott Merriner led introductions of the FBCI AC. The following members were present: Lt. Governor Loren Leman, Scott Merriner, Keith Hamilton, Carl Ekstrom, Eugene Peterson, Gracie Jackson, June Ulz, Mike Enschede, Judy Fulp, Kathleen Svenson, Diane Johnson, Allen Levy, Julie Morris, Cindy Cashen, Fred Jenkins, and Jeanie Greene. The following representatives from the Office of FBCI were present: Stephanie Wheeler and Tara Horton. Commissioner of DHSS Joel Gilbertson attended briefly in support and to speak to funding questions.

#### III. Lt. Governor Loren Leman

The Lt. Governor addressed members, expressing gladness that the group of individuals is as diverse as Alaska, offering many different experiences, insights, and contributions to this council. Looks forward to the future of FBCI in the nation and in our state. Thanked members for their services.

#### IV. Gail West (HUD)

Gail presented an overview of the Federal Perspective of the Faith-Based and Community Initiatives.

#### V. Scott Merriner

Scott reported on the history of the FBCI Task Force. This included its mission, goals, outcomes and recommendations. The results of the Task Force efforts can be found at <http://ltgov.state.ak.us/fbc/pdf/LegBriefingComplete.pdf>

#### VI. Stephanie Wheeler (Executive Director, OFBCI)

Stephanie presented an overview of the State Perspective of the Faith-Based and Community Initiative. She reported on the Office and its present focus and goals. Stephanie discussed recent updates that were applicable to the Office and Advisory Council.

#### VII. LUNCH

## **VIII. Advisory Council Training-Dennis McMillian (The Foraker Group)**

Dennis conducted a training that included:

- I. The purpose of an Advisory Council (AC)
- II. Duties and responsibilities of the FBCI AC
- III. Code of Conduct & Statement of Ethics
- IV. Drafting an AC Job Description
- V. Compiling a Matrix of members
- VI. Committee Development
- VII. Fund Raising
- VIII. Legal Issues
- IX. Partnering & Networking
- X. & Value Driven Work

## **IX. Actions-Scott Merriner**

Scott proposed a plan to research other Boards & Commissions in the State to begin forming common AC practices including: purpose, roles, guiding principles/policies, organizational processes, outcomes, shared values etc. Plan to have council members interview key informants from other Boards and Commissions. A compilation of the findings to be drafted 6-8 weeks from the date of this meeting.

## **X. Next Meeting**

The next FBCI AC meeting has not been set, but will likely be in August or September 2005.

## **XI. Adjournment**

Scott Merriner adjourned the meeting at **3:45pm**.

Minutes submitted by: Tara Horton, Associate Coordinator, Alaska Office of FBCI

Minutes approved by: Stephanie Wheeler, Executive Director, Alaska Office of FBCI