

Faith-Based and Community Initiatives Advisory Council

Meeting Minutes

December 9, 2005

I. Call to order

Scott Merriner welcomed members and called to order the third meeting of the **FBCI Advisory Council** at **9:00am** on **December 9, 2005** in the **Frontier Building-Anchorage (8th Floor Conference Room)**.

II. Moment of Reflection – Rev. Diane Johnson

Reverend Diane Johnson of the White Lotus Center for Shin Buddhism led the Advisory Council through a guided meditation which focused on health, well-being and happiness.

III. Introductions-Scott Merriner

Advisory Council members were introduced and roll call was taken. The following members were present: Lt. Governor Loren Leman, Scott Merriner, Nancy Campbell, Judy Fulp, Keith Hamilton, Eugene Harnett, Diane Johnson, Allen Levy, Julie Morris, Kim Patterson, Kathleen Svenson, Gloria Tokar, June Ulz, Gracie Jackson and Mikeensch. Tara Horton represented the Office of Faith-Based and Community Initiatives.

Approval of Minutes (9/23)-Advisory Council approved minutes recorded from last meeting.

Approval of Agenda (12/9)-Advisory Council approved the agenda as submitted for 12/9 meeting.

IV. Maximizing Advisory Council Effectiveness: Part I-Scott Merriner

Scott facilitated a council discussion that focused on re-defining the vision, mission and goals of the Office of FBCI.

The results of this session are as follows:

VISION

To improve the well-being of Alaskans

MISSION

To strengthen and expand the resources contributed by faith-based and community initiatives

GOALS

- Maintain a current knowledge-base on FBCI laws, regulations and best-practices and provide sound practice according to Federal and State direction and regulation.
- Educate public, faith, community and government groups regarding faith-based and community initiatives.
- Foster partnerships between faith, community and government groups.
- Identify gaps/needs that are present in social service delivery (urban/rural).
- Work towards removing barriers present in social service delivery (urban/rural).
- Identify effective program models and share best practices (urban/rural).
- Provide a single point of contact for faith-based and community organizations to receive information, assistance and referrals within the executive branch of state government.
- Provide training and technical assistance to help faith-based and community organizations increase their capacity to provide services to those in need.
- Seek financing to support faith-based and community initiative programs and services.
- Coordinate faith-based and community initiatives training and programming among the executive branch departments.

V. Travel Protocols-Bonnie Caress

A brief update was given to the Council by Bonnie Caress of the Commissioner's Office of DHSS on travel procedures. The following is a summary of what was discussed:

Travel Tips for FBCI Council Members

- Update us on any changes to your mailing/phone/e-mail information.
- When you receive your M.O.A., please sign and fax/send back A.S.A.P. to begin the flight process.
- When confirming or declining your travel please check your calendars as changes made after authorization cost an additional \$50.00.
- Non-state employees are not reimbursed for rental cars.

- The state will choose the most cost effective and closest to the conference lodging for all travelers.
- Receipts need to be mailed to Bonnie Caress *no later than five* business days after travel.
- Receipts include:
 - Boarding passes
 - Taxi receipts to and from airport (in city of residence & city visited)
 - Mileage to and from airport (in city of residence)
 - Ferry receipts
 - Hotel receipts
 - Parking receipts
 - Mileage logs
 - Airport long term parking receipts
- The state will make vehicle/shuttle arrangements for travelers should their meeting be more than 20 miles from the airport.

Any deviation from the outline of the Travel Manual not authorized by the Chair/Director of the council must be paid by the traveler.

VI. Maximizing Advisory Council Effectiveness Part II – Scott Merriner

Council members continued discussion and clarification of FBCI vision, mission & goals.

VII. Lunch

FBCI Advisory Council members had the opportunity to have lunch and a tour of the Covenant House of Alaska. The members were greeted by Carlette Mack Director of Program Services, Kara Nyquist-Director of Advocacy, & Connie Morgan-Crisis Center Program Coordinator, who each spoke about the services provided by CHA. Members toured both facilities run by Covenant House Alaska.

VIII. Maximizing Advisory Council Effectiveness Part III – Scott Merriner

Scott facilitated the process of developing a committee structure for the FBCI Advisory Council.

The committees developed as well as general committee responsibilities are as follows:

Faith-Based and Community Initiatives Advisory Council Committees

I. LEGISLATIVE

- Educate legislatures on FBCI issues and impact of FBCI Office

II. FBCI OFFICE SUPPORT

- Regularly scheduled communication with FBCI Office
- Reports to Advisory Council
- Report to Governor

III. RURAL ALASKA

- Identify opportunities for FBCI to have impact on the needs of rural Alaska

IV. EDUCATION

- Training/Education on FBCI
- FBCI Annual Conference planning

Members of Committees

* Members in red are tentative

LEGISLATIVE	OFFICE SUPPORT	RURAL ALASKA	EDUCATION
Nancy Campbell	Eugene Harnett	Nancy Campbell	Judy Fulp
Cindy Cashen	Gracie Jackson	Judy Fulp	Diane Johnson
Mike Ensich	Diane Johnson	Jeanie Greene	Julie Morris
Lt. Governor	Scott Merriner	Allen Levy	Kim Patterson
Eugene Harnett	Kim Patterson	Gloria Tokar	Kathleen Svenson
Julie Morris		June Ulz	Gloria Tokar
			June Ulz

IX. Updates

- Office Updates-Tara Horton
- Budget-(In Packets)
- 2005 Aging and Disability Policy Summit-Julie Morris

**Updates (minus the Policy Summit) were provided in hard copy at the meeting as the tasks of the day carried over until adjournment.*

X. Next Meeting

March 1-2, 2005-Juneau.

XI. Adjournment

Scott Merriner adjourned the meeting at **4:00pm**.

Minutes submitted by: Tara Horton (Associate Coordinator)

Minutes approved by: Stephanie Wheeler (Executive Director)